













**Description:** An overview of forms for Minnesota Housing’s Disaster Recovery Loan Program. Forms can be accessed through the Minnesota Housing commitment system on [Minnesota Housing’s website](#) at or through links provided in this document. Lenders must use the template documents below unless noted.

FORM		PDF
<b>Required Loan Commitment Forms</b>	Borrower Application	
	Borrower Application Review Worksheet	
<b>Required Closing and Funding Forms</b>	Loan Transmittal	
	Note	
<b>Required for some Loans</b>	Certification of Rents	
	Completion Certificate	
	Homeowner Labor Agreement	
	Project Extension Request	
<b>Additional Resources</b>	Affordable Rents	
	Lender Reimbursement	
	Loan File Documentation Guide	
	Commitment Guide	

*\*The Disaster Recovery Loan Program Forms Guide and Glossary does not contain all documents and information needed to originate loans for sale under Minnesota Housing programs. See the applicable Procedural Manual at [www.mnhousing.gov](http://www.mnhousing.gov) for complete information.*

## Glossary:

FORM	DESCRIPTION	INSTRUCTIONS
<b>Affordable Rents</b>	Affordable rent limits for local workforce based on unit size and county	Published by Minnesota Housing
<b>Borrower Application</b>	Documents Borrower(s) information needed for DRLP loan approval.	Must be signed by the Borrower(s)
<b>Borrower Application Review Worksheet</b>	Documents how the loan amount was determined. The Borrower(s) funding gap, use of DRLP funds and other funding sources.	Must be completed by the Lender
<b>Certification of Rents</b>	Agreement to charge rent affordable to local work force based on Affordable Rent based on the property location.	Must be signed by the Borrower(s)
<b>Commitment Guide</b>	Overview of loan commitments	Guidance for Lender
<b>Completion Certificate</b>	Verification of final inspection and confirms all work for the DRLP loan is completed on the subject property.	Lender to complete form. Borrower and Lender to sign form.
<b>Homeowner Labor Agreement</b>	Documents the covenants and warranties the Homeowner agrees to when completing the rehabilitation work	Borrower must complete and sign
<b>Lender Reimbursement</b>	Documents the Lender request to MN Housing for payment for Disaster Recovery Center staffing, mileage and final inspection(s) not required by the Program Manual.	Completed by the Lender. Minnesota Housing must approve.
<b>Loan File Documentation Guide</b>	Overview of Disaster Recovery Loan Program documentation.	Guidance for Lender
<b>Loan Transmittal</b>	Post closing documentation and delivery requirements	Must be completed by the Lender
<b>Note</b>	Written agreement describing the repayment terms of the loan	Must be signed by all Borrower(s)
<b>Project Extension Request</b>	Document to request an extension when all work not completed within 12 months of loan closing.	Lender to complete, sign and date form. Minnesota Housing must approve.