



Scoring Guide for Community Reviewer Applications

Category	Criteria	0	1 (Low)	3 (Moderate)	5 (High)
Equity (Weighted) 30 Points	Lived Experience: Applicant displays lived experience of housing challenges	Select when Applicant does not enter a response	Applicant does not have lived experience with housing challenges	Applicant has lived experience relevant to grant funding priorities	Applicant has selected multiple types of housing challenges
	Community Representation: <i>(Are you from a community that has historically faced housing challenges, if so please describe?)</i>	Select when Applicant does not enter a response	Applicant is not from a community that has historically faced housing challenges.	Applicant is from a community that has historically faced housing challenges. Applicant is able to describe the communities in which they represent.	Applicant is from a community that has historically faced housing challenges. They are able to describe with great clarity the communities that they represent and their connection to housing inequity.
	Geographic Representation: Applicant is from an area or region that has been historically underresourced with housing resources.	Select when Applicant does not enter a response	Applicant is not from a historically underserved area	Applicant is from an area that has been underserved in the 7 county metro Zipcodes: 55454, 55414, 55384, 55404, 55411, 55114, 55101, 55425, 55130,	Applicant is from underrepresented region (Greater MN/ Tribal Nation) Zipcodes: 55802, 55805, 56628, 56387, 56442, 56641, 56641, 56633, 56672, 56401, 56680, 56662, 56301
Fit 10 Points	Applicant's Response to: What motivates you to serve as a Community Reviewer for Minnesota Housing?	Select when Applicant does not enter a response	Applicant provides minimal or no detail on why they want to serve.	Applicant provides some detail tied to values; connection to housing equity is limited	Applicant provides strong interests to serve tied to housing equity, lived experience, and or program & Agency goals
	Applicant's Response to: What unique expertise or perspectives would you contribute to the grant review process?	Select when Applicant does not enter a response	Applicant's response does not demonstrate expertise. They provide little to no insight into how they would contribute to the grant review process	Applicant's response provides some detail tied to their background or values; connection to housing equity is limited or not stated outright	Applicant's response provides great detail into their background as it relates to housing challenges and shares their overall skills that are in alignment with program and Agency goals.
Commitment 15 Points	Applicant's Response to: Can you commit 20-30 hours of work total?	Select when Applicant does not enter a response	Applicant selects 'no' or 'unsure' and does not provide an explanation around their inability to commit	Applicant selects 'no' or 'unsure' and their response details reasoning for their inability to commit to total hours needed.	Applicant selects 'yes'
	Applicant's Response to: Are you able to keep all application documents and information confidential by making sure that you are the only one that sees the application and scoring materials and are in a private space when reviewing applications and at trainings, meetings, and interviews?	Select when Applicant does not enter a response	Applicant selects 'no' or 'unsure' and does not provide an explanation around their inability to maintain confidentiality	Applicant selects 'no' or 'unsure' and their response details reasoning for their inability to maintain confidentiality. (For example will use a computer owned by their employer)	Applicant selects 'yes'

	Applicant's Response to: Can you participate in virtual meetings, complete required activities, and submit the required materials ?	Select when Applicant does not enter a response	Applicant selects 'no' or 'unsure' but does not provide an explanation around their inability to participate in various activities.	Applicant selects 'no' or 'unsure' and their response details reasoning for their inability to participate in various activities.	Applicant selects 'yes'
Overall Comments on Application	<i>(In this section please describe your overall comments on the applicant/application. These comments are taken into consideration when ranking finalist.)</i>				
Recommend for Interview (Yes/No/Unsure): Please explain	<i>(In this section please state as to whether you would recommend this candidate to be interviewed. This is an opportunity to advocate for an interview based on the totality of the application not just the final score.)</i>				