



Multifamily Customer Portal
Training Tutorials

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Our Mission

Housing is the foundation for success, so we collaborate with individuals, communities and partners to create, preserve and finance affordable housing.

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Setting Up or Changing User Accounts

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Who Needs a Portal Account?

- To log in you will need to have a User Account.
- Applying for funding: Developer, sponsor, owner and processing agent (if applicable) working on the request.
- Post-selection: Two to three individuals who will be the core team submitting and collaborating on documents.
- See the 'Who Needs a Portal Account' tutorial for more info.

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Requesting & Setting Up User Accounts

- Complete one request per organization.

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Changing User Accounts

Project Name	Account Name	Amount	Anticipated Close Date	Stage	Project Owner Alias
ABC Development	TEST_Developer_Account		10/23/2019	Active	10000
Atlanta Test Project - 902	TEST_Developer_Account		6/15/2019	Active	10000
6th Test - 1501	TEST_Developer_Account		6/15/2019	Active	10000
Midwest Test Project - 902	TEST_Developer_Account		6/15/2019	Active	10000
Test Project - 1502	TEST_Developer_Account		6/15/2019	Active	10000

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**For More Information –
Check Out Our Other Portal Tutorials**

- Administration**
 - Who Needs a Portal Account
 - Setting Up or Changing User Accounts
 - Getting Started: Activating Accounts and Navigating the Portal
 - How to Reset Your Password
 - Communicating in the Portal
- Apply for Funding**
 - How to Start a Project
 - How to Build a Checklist
 - Managing the Pre-application, Intent to Apply, and Application Checklists
- Portal Functionality**
 - Working on an Individual Project
 - Managing Pre- and Post-construction Due Diligence Checklists
 - Sharing Project Workbooks
 - Supporting Documentation
 - Managing Housing Tax Credits Checklists

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Questions?

Contact
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