

Instructions: Please fill out this Household Demographic/Project Information Form for each household and/or unit assisted by Minnesota Housing. Your timely and accurate completion of this form enables Minnesota Housing to ensure that MURL resources are being used efficiently and for the purpose of its stated goals.

You can find much of the information needed to fill out this form from the following documents: the HUD 1 – Settlement Statement, the Uniform Residential Appraisal Report (URAR), most recent tax statement, and your original CRV application.

- Fill out this form in its entirety.

Administrator Information

Administrator Name:

Contact Person:

MURL Agreement #:

Address:

E-Mail Address:

Phone Number:

FAX Number:

SECTION A: Household Demographic Information
Borrower Household Information

Borrower Last Name, First Name, MI:

Gender:

 Male Female

DOB of Borrower: (mm/dd/yyyy)

 Marital Status: Married Separated

 Not Married (Includes Single, Divorced, Widowed)

Borrower Social Security Number (Needed For Deferred Loan Borrowers Only):

Ethnicity (select only one):

 Hispanic or Latino
 Not Hispanic or Latino

Race (select one or more):

 American Indian or Alaska Native Asian Black or African American
 Native Hawaiian or Other Pacific Islander White

Co-Borrower Household Information

Co-Borrower Last Name, First Name, MI:

Gender:

 Male Female

DOB of Borrower: (mm/dd/yyyy)

 Marital Status: Married Separated

 Not Married (Includes Single, Divorced, Widowed)

Co-Borrower Social Security Number (Needed For Deferred Loan Borrowers Only):

Ethnicity (select only one):

- Hispanic or Latino
 Not Hispanic or Latino

Race (select one or more):

- American Indian or Alaska Native Asian Black or African American
 Native Hawaiian or Other Pacific Islander White

Household Information

Gross Household Annual Income: \$

Number of Residents in Household Over Age 18:

Number of Residents in Household Under Age 18:

Date of Closing:

Did the Borrower take Homebuyer Education? Yes No

Did the Borrower have Homebuyer Counseling? Yes No
If yes, type: Pre-purchase Post-purchase Both

SECTION B: Property and Unit Information

Property Information

Property Address:
City:

Zip:

County:

Funds Usage

What is the source of the funds for this property? Original MURL Funds Revolving Loan Funds

Unit Information

Unit Information:

Prior to project start, the unit was:

- Occupied Vacant

Did site require environmental cleanup?

- Yes No

Property Year Built: (four digit year)

Total Finished Square Feet:

Total Unfinished Square Feet:

Number of Bedrooms: Number of Bathrooms:

Garage: Yes No Number of Stalls:

Garage Style: Above ground Underground

Visitability Addressed: Yes No

Lot Width: Lot Depth: Lot Square Footage:

SECTION C: Development Cost Information

Unit Development Costs	Cost
Hard Costs	
1. Land Acquisition Cost	\$
2. Property (structure) Acquisition Cost	\$
3. Demolition Cost	\$
4. Site Preparation (water, sewer, roads)	\$
5. General Construction (Structural Additions/Alterations/Windows)	\$
6. Interior Finishing	\$
7. Exterior Finishing	\$
8. Roofing	\$
9. Electrical	\$
10. Plumbing	\$
11. Heating and Ventilation	\$
12. Energy Conservation	\$
13. Accessibility/Visitability	\$
14. Garage Construction	\$
15. Lead Abatement	\$
16. Contingency	\$
17. Other (fences, landscaping, etc.)	\$
18. Total Hard Costs (Add 1 through 17)	\$
Soft Costs	
19. Holding Costs (Real Estate Taxes, Utilities, Insurance, Construction Interest, etc.)	\$
20. Architect Fee	\$
21. Legal Fees	\$
22. Developer Fee	\$
23. Other Professional Fees (Marketing/Realtor, Survey & Platting, Environmental Assessment, Lead Inspection, Appraisal, Title/Closing, etc.)	\$

24. Total Soft Costs (Add 19 through 23)	\$
25. Total Development (Add 18 and 24)	\$
26. Soft Costs Per Finished Square Foot: (Divide #24 by total finished square foot.)	\$
27. Total Development Cost Per Finished Square Foot (Divide #25 by total finished square foot.)	\$

SECTION D: Gap and Leverage Information

Value Gap Sources	Amount
Minnesota Housing MURL Funds	\$
Other:	\$
Other:	\$
Total Value Gap Contributions:	\$

Affordability Gap (Deferred Loan) Sources	Amount
Minnesota Housing MURL Funds	\$
Other:	\$
Other:	\$
Total Affordability Gap Contributions:	\$

Other Leverage (Non-Minnesota Housing) Funding Sources		
Organization Name/Source	Type	Amount
Other:		\$
Other:		\$
Other:		\$
Other:		\$
Total Other Leverage Funding:		\$

Signature of Administrator

Date