



**[Program] Loan Program  
Loan Transmittal**

**INSTRUCTIONS:** Deliver a copy of this form along with the following documents as specified.

<b>Minnesota Housing Finance Agency</b> Upload documents into Minnesota Housing's Loan Commitment System.	<b>AmeriNat</b> Securely email documents to: <a href="mailto:loansetups@amerinatls.com">loansetups@amerinatls.com</a>  Mail original Note to: 217 S Newton Ave Albert Lea, MN 56007
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**BORROWER**

**[Borrower Full Name, 1]**

**[Lender Name]**

**[Lender Loan Number]**

Minnesota Housing Lending Partner

Lending Partner Loan #

Contact Person

Contact Phone #

**[Loan Number]**

Minnesota Housing Loan #

Documents		Purchase Stage (within 5 days of purchase)		Trailing Documents Stage (within 120 days of loan closing)	
✓	Deliver To:	Minnesota Housing	Servicer (AmeriNat)	Minnesota Housing	Servicer (AmeriNat)
	<b>Entire</b> closed loan file (within <b>48 hours</b> after True & Certify)	Upload copy			
	Credit Application	*	Email		
	Borrower Certifications	*	Email		
	Underwriting Worksheet	*	Email		
	Note (Endorsed to Minnesota Housing Finance Agency)	*	Mail (see address above)		
	Recorded Mortgage (if secured)	*		Upload Copy	Email
	Recorded Assignment of Mortgage (if secured)	*		Upload Copy	Email
	Completed AmeriNat Monthly Automatic Payment Program Authorization form, and a void blank check or savings account deposit slip, as applicable.	*	Email		
	Certificate of Completion/Certificate of Authenticity from eSignature Vendor, if applicable	*	Email		



# Incentive Rate Energy Conservation Loans & Energy Loan Plus

Documents		Purchase Stage (within 5 days of purchase)		Trailing Documents Stage (within 120 days of loan closing)	
✓	Deliver To:	Minnesota Housing	Servicer (AmeriNat)	Minnesota Housing	Servicer (AmeriNat)
	Supplemental Application for Unsecured Incentive Rate Energy Conservation & Energy Loan Plus loans	*	Email		
	Bids & Estimates	*			

\*Included in entire loan file upload to the Minnesota Housing Loan Commitment System

